

Executive Committee
MEETING MINUTES
June 24, 2026

1. Call To Order

Meeting was called to order by Chair James Braughler at 10:33 a.m.

2. Roll Call

Members Present: James Braughler, Michael Wineke, Brandon White and Steven Nass (present at 10:33 a.m.)

Others Present: Michael Luckey, Danielle Thompson, Ryan Roecker, Jess Holmes, Phil Ristow, and James Kuckkan WDT

Others Present via TEAMS: Yelena Zarwell, and Sarana Stolar

Members Excused: Blane Poulson

3. Certification of Compliance with Open Meetings Law Requirements

Michael Luckey certified compliance with the Open Meeting Law

4. Review of Agenda

No proposed changes to the agenda.

5. Communications

None

6. Public Comment

None

7. Approval of June 9, 2026, County Board Meeting Minutes

Motion by Nass to approve, seconded by White. Motion passed 4-0.

8. Approval of May 27, 2026, Executive Committee Minutes

Motion by Wineke to approve, seconded by Nass. Motion passed 4-0

9. Discussion and possible action on approving the Administrator to support a change to the City of Jefferson Zoning Ordinance

The City of Jefferson proposed changes to an ordinance to clarify what types of activities may be allowed in Medium Industrial Zone. Luckey highlighted changes to explicitly permit the production of dairy products and the language about no odors being detectable at the lot line. Luckey asked for approval to indicate the County's support of this position to the Jefferson City Council. Motion by Wineke to approve, seconded by Nass. Motion passed 4-0

10. Discussion on regionalization of economic development

Luckey briefed the committee on JCEDC/ThriveED possible regionalization due to staffing and regional prosperity growth. The Committee asked for updates on the discussion of Watertown, providing notice of withdrawal from the organization. Luckey will provide Braughler with a written summary as well as timeline of events and he will share it as needed.

11. EMS Working Group Update

Luckey recapped the Groups progress. He displayed one of the funding scenarios from the UniverCity students where different mill rate numbers were broken down. The Group has decided upon the .5 mill rate and will be presented to Finance and the County Board meetings. At the July 8, meeting the funding model will be refined and the group will discuss ways to improve collaboration

12. Financial Reports

- a. Administration
- b. Clerk of Courts
- c. Corporation Counsel
- d. County Board
- e. County Clerk

A request was made by Supervisor Braughler at the May 27 meeting for a journal entry to place invoices for professional services paid by the Administration Department into the correct 11101.521219 account. This has been corrected as of June 24.

13. County Administrator's monthly report

Luckey provided his monthly report on activities. The report covered many topics, including:

- Meetings to select a vendor for the space study at the Health/Human Services Campus
- Additional and unexpected funds available through Knowles-Nelson Stewardship Program for the Interurban Trail
- Meeting with Heather Nunez on Financial Empowerment Center data
- Joint Review Boards for TIDs in Fort Atkinson and Jefferson
- Administration Department meeting with Supervisor Quimby to learn about camera/photography options for new equipment
- June 1st implementation of Emergency Medical Dispatch (EMD) system using APCO Intellicom software
- Upcoming Planning & Zoning Committee where data center regulation will be a topic of discussion
- Human Resources Department to offer Accident Insurance to employees

14. Discussion and possible action on tentative future meeting schedule and agenda items.

The next scheduled meeting date is July 29, 2026, at 8:30 a.m., in room C2003

Wineke will be out of state at the July meeting.

15. Adjourn

Motion by Nass, seconded by White. Motion carried 4-0 at 11:45 a.m.